

CAMP MANITO·WISH YMCA

2011

Parent Information



IMPORTANT: PLEASE COMPLETE AND RETURN THE PHYSICAL AND CAMPER HISTORY FORMS AT THE END OF THIS BOOKLET.



Experience
MANITO·WISH®



Welcome to Camp Manito-wish YMCA!

Our Mission:

To enrich the character and leadership development of each person who has a Manito-wish experience by challenging them to grow in wisdom, in stature, in favor with God, and in favor with one another.

We're looking forward to your arrival at Camp and are happy that you're joining us for our 93rd summer! We ask you to be as thorough as possible in completing all forms...it is your first step to ensuring the best possible experience for your child. Please don't hesitate to contact us with any questions you have.

Sincerely,



Anne Derber
Executive Director



Drew Richmond
Camp Director

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REQUIRED FORMS

The following forms must be **signed and returned** to Camp Manito-wish YMCA by **May 30, 2011**.

We recommend making a copy of each completed form to keep for your records.

- Health History Record**
- Physical Examination Record** (*You must have a physical exam within 12 months of camper's session start date*)
- Camper History Form**
- Fee invoice**

ADDITIONAL FORMS

- Transportation Registration** (Must be submitted **4 weeks prior to session start**)
- Equipment Order Form** (Must be returned to Camp by **April 30** to ensure availability)
- Name Label Order Form**
- What to Bring List**
- International Campers Supplemental Information**

Opening Days: Campers may arrive between 1:00 pm to 4:00 pm on the opening day of each session.

Closing Days: Pick up is between 9:00 am and 11:00 am on the closing day of each session.

Different arrangements can be made in advance with the camp director. You may proceed directly to your child's cabin to meet your camper. You must sign out your camper as they leave our care, either from the bus stop or from Camp. **If your camper is to be picked up by someone other than a custodial parent/guardian, we must have signed permission in advance.**

Visiting Days: PLEASE CALL AHEAD to make sure that your camper is not out on the trail.

Visiting Days for Summer Camp are from 10 a.m. to 2 p.m. on the following Sundays:

Boys: June 26	Girls: July 24
July 10	August 7

10:00 am Arrival

11:00 am Chapel Service

11:45 am Free time

1:00 pm Lunch (*Reservations are required* and a modest fee will be charged)

2:00 pm Regular camp activities resume — visitors depart

Upon arrival, check in at Boyce Administration Office and we will locate your camper. Guests are welcome to visit the program/public areas of Camp. Visitors are **not** allowed in cabins or cabin areas and campers will eat with their cabin group. We require that campers and visitors **stay on camp property** for their visit.

DAILY SCHEDULE

Summer Camp:

When your camper is not on trail, the camp day will be structured as follows:

7:30 am Breakfast

8:30 am Camp/Cabin Detail

9:15 am First Coaching Period

10:30 am Second Coaching Period

11:30 am Free Swim

12:30 pm Lunch

1:30 pm Rest Hour

2:30 pm First Cabin Activity

3:30 pm Second Cabin Activity

4:30 pm Free Swim

5:30 pm Dinner

6:30 pm Evening Activity

9:00 pm Showers/prepare for Taps

9:30 pm Lights out (younger campers)

10:00 pm Lights out (older campers)

COMMUNITY STANDARDS

Camper Code of Conduct/Bullying:

We expect our campers to follow clear expectations regarding their behavior. Bullying of any type is not acceptable and will result in disciplinary action and possible dismissal from Camp. Each camper is expected to treat all other campers with respect and to help each other achieve the best possible Camp experience. If a camper has difficulty meeting these expectations, parents will be called upon to assist. Camp leadership takes allegations of bullying seriously and trains our staff to prevent bullying from occurring. Camp leadership also trains staff to promote communication with staff and their campers so that both will be comfortable in alerting us to any problems during their experience. We ask that you encourage your camper to be a positive influence on other campers. Please stress to your camper to talk with a staff member if there is any issue.

Staff Code of Conduct:

Camp Manito-wish YMCA believes that a safe and positive environment provides the best experience for growth for all of our campers. This begins with selection and training of staff. We expect staff to model the values of caring, honesty, respect and responsibility. We expect them to abide by Camp policies regarding the use of tobacco, alcohol and drugs and to be committed to providing a safe, fun and enriching Manito-wish experience. Every staff member is aware of these expectations upon hire.

Physical Exam Policy:

ALL Summer Camp and Outpost participants must have a physical exam within 12 months of their session start date. If your child has a history of **Anaphylaxis** or has been diagnosed with **Diabetes**, you must contact Camp as soon as possible to discuss your camper's history and treatment.

If your Physician recommends/prescribes your child to use a **Peak Flow Meter**, please include it with the inhaler for proper monitoring while at Camp.

Medical Forms:

All campers and staff are required to have current, completed health history and physical examination forms on file. **These forms must reach us before your camper arrives at Camp Manito-wish.**

Medical Care:

Should your child need any additional medical care:

1. Our Health Center is staffed by certified medical staff.
2. A clinic and hospital are located approximately 25 minutes from Camp.
3. Parents will be notified when their camper receives medical treatment through a hospital or clinic, stays overnight in the Health Center or is evacuated from trail for medical reasons.

Medications:

DO NOT send over-the-counter medications with your camper. **WE HAVE** over-the-counter medications which will be provided to campers and staff as needed under our procedures for health care provided by our consulting physician.

Prescriptions:

Only those prescription medications prescribed by a physician will be administered.

1. **All medications must be in the original pharmacy container.**
2. **The correct name, date, and instructions must be on the bottle.**
3. **We will NOT administer medication that is improperly labeled or not prescribed by a physician.**

Prescribed allergy or hay fever injections:

1. Must have specific written instructions from the camper's own physician.
2. Because a doctor must give all injections, campers will be taken to the doctor for such treatment.
3. Parents will be responsible for the expense of these injections.

A telephone call will be made to parent and/or physician concerning all medication questions.

Insurance:

Health and accident insurance coverage for each camper is the responsibility of the parents. You will be billed by the medical facility or camp for any medical/prescription charges incurred on your camper's behalf for immediate reimbursement to Camp Manito-wish.

SPECIAL NOTE TO OUTPOST CAMPERS:

If you will be traveling in Canada, please confirm with your health insurance provider that there will be insurance coverage **outside of the U.S.**

PASSPORTS

Participants on the following trips **require a valid Passport:**

Pioneer Canoeing
Georgian Bay Sea Kayaking
Saskatchewan Canuck Canoeing
Mariner Sea Kayaking
Expeditionary Canuck



Parents to Campers:

Letters:

Please address your letters as follows:

Camper Name, Camper Cabin Name

Camp Manito-wish YMCA

P.O. Box 246 (for UPS and FedEx packages use **5650 Camp Manito-wish Lane**)

Boulder Junction, WI 54512

Camp-o-grams: (E-mails)

Visit www.manito-wish.org and click on the “Camp-o-gram” icon. Our email program is one-way from the sender to camper. We will print emails daily and deliver them with cabin mail (Monday – Saturday). Camp-o-grams sent after 10:00 am will be delivered the next day. This service is offered free of charge. Donations to help offset the cost of Printing and distributing the Camp-o-grams are greatly appreciated and can be noted on your invoice payment.

Please note:

- Care packages should not include food or electronics, as both will be held until departure.
- We cannot guarantee delivery of your camp-o-grams on closing day.
- While on trail (Outpost and Summer Camp), mail will be held and delivered upon return from the trip.
- Campers will not have access to computers during their stay at Camp Manito-wish.
- We print and distribute hundreds of Camp-o-grams everyday. Please treat these as you would any other type of letter and combine all communication into one email to your camper. For siblings, send separate emails.

Please remember:

- Be positive and encouraging.
- Ask open-ended questions which encourage descriptions.
- Remember that one of the reasons your camper is at Camp Manito-wish is to build a sense of independence and confidence.
- Help alleviate homesickness by not dwelling on how much you miss your camper. It is more important for them to know that you are proud of them for going to camp.

Campers to Parents:

Letters:

- Include stationery and stamps to help ensure your camper writes home.
- Stationery and stamps are available for purchase at camp.
- Campers will not be able to call home or take your calls. If we have a concern about your child, we will contact you.

Emergency Trail Communication:

A dedicated phone line for staff to contact Camp Manito-wish is answered 24 hours a day for emergencies, route changes, and other necessary communication to Camp.

Communication Equipment:

All Summer Camp trips & Isle Royale/Voyageur Backpacking: Cell Phone

Pioneer/Voyageur Canoeing: Satellite Phone

Georgian Bay/Apostle Island Kayaking: Marine Radios*
Cell Phone

Mariner Sea Kayaking: Marine Radios*
Personal Locator Beacon**
Satellite Phone

Western Backpacking: Personal Locator Beacon**
Satellite Phone

Expeditionary trips /Saskatchewan “Canuck” Canoeing: Personal Locator Beacon**
Satellite Phone
VHF Air Band Transceiver***

* Marine radios allow the group to receive weather reports and to speak with the U.S. Coast Guard, pleasure craft, and local marinas.

** Personal Locator Beacons put out a distress signal picked up by satellites and provide a position fix.

***The VHF radios allow users to speak to any visible airplane, providing two-way communication.

MAKE SURE ALL OF YOUR CAMPER'S BELONGINGS ARE LABELED WITH FULL FIRST AND LAST NAMES.

- Iron-on labels are available if you choose. An order form has been included in this packet.
- Don't use initials as there may be other campers with the same initials as your camper.
- A "**What To Bring**" list has been included in this packet. Please follow it closely.

Luggage to Camp should:

- Be a large duffel bag or other type of soft-sided baggage. No trunks please.
- Be clearly identifiable with a luggage tag or full name written on the exterior.

LOST & FOUND

- As you pack, create a list for your camper to use as they repack their items as they prepare to go home.
- Clearly labeling all belongings will cut down on the volume of lost & found items.
- We will work with campers to help them keep track of their belongings. They will be instructed about where they can check for lost items throughout the session.
- Any items not claimed by the end of the session will be displayed in front of Boyce Administration Building on closing day. Please check for any items before departing Camp.
- If you discover something is missing when you return home, please call us immediately.
- We will ship the found items to you. Due to the volume of lost & found, families will be responsible for shipping charges.

Camp Manito-wish YMCA is not responsible for LOST, STOLEN, or DAMAGED equipment or clothing.

CAMPER REQUESTS

Please submit Camper Requests on the Camper History form only.

Should you want to make a cabin request to be in the same cabin as a friend, here are guidelines:

- 1) The request must come from **BOTH** families in written form.
- 2) Campers must be the same age and/or grade.
- 3) Campers must be attending the same session.
- 4) Multiple cabin requests are not allowed.
- 5) Cabin requests made within 48 hours of arriving at Camp will not be honored.
- 6) No requests are guaranteed.

Should you make a request to **NOT** be in the same cabin as another camper:

- 1) The "No" request must note the full name of the camper.
- 2) If the "No" request refers to a school or town, you must include all of the camper first and last names.

Outpost Tripmate Requests:

Small group wilderness travel is essential to the quality of your experience. While we do our best to honor requests for Outpost campers wanting to be in the same trip group, no requests are guaranteed.

INTERNATIONAL HOST FAMILIES

We are looking for Manito-wish families to host our international campers in their homes before and after their Camp Manito-wish sessions.

We continue our relationship with the Abraham Lincoln School, which is located in Bad Münden, Germany, and anticipate four students from this school this summer, in addition to several other campers from other countries.

All campers will arrive at O'Hare International Airport in Chicago. Host families can reside in Northern Illinois and throughout Wisconsin, so please don't feel limited if you do not live in the Chicago area. However, host families do provide transportation to and from the airport. We will provide host families with flight information and family contact information.

If you would like to be part of this international experience, please contact Drew at (715) 385-2312.

Summer Camp, LumberJack & LumberJill:

- How much to deposit in your child's camp bank account depends on your camper's interests. The average camper has \$75-\$100 in their account.
- Cash is not necessary at Camp as all purchases are charged against this account. No money should be kept in the cabin. Camp is not responsible for money left with the camper.
- Items available for purchase through the camp store include: canoe paddles, stamps, stationery, t-shirts, sweatshirts, socks, souvenirs, and personal hygiene products.
- Remaining balances over \$10.00 will be mailed home at the end of the session, unless you choose to donate it to our Campership Fund. Balances under \$10.00 will be returned to the camper upon departure in cash.

You can add money to your campers account by:

- Adding it on the fee invoice
- Sending it separately
- Call with Credit Card Information

Outpost:

The average Outpost camper brings \$100 in cash or traveler's checks. Due to the short amount of time that Outpost campers are in camp, **money is NOT deposited in the Camp Bank**. See the "**What To Bring List**" included to determine amount of cash needed.

CONTRIBUTIONS

Campership:

Camp Manito-wish YMCA depends on financial contributions from hundreds of individuals to keep our program strong. Over 150 campers a year are able to attend Manito-wish because of contributions to our Campership program. If you wish, please indicate your tax-deductible contribution on the enclosed invoice.

World Service:

Camp Manito-wish is proud to be a part of the worldwide YMCA movement. The YMCA is active in over 130 countries around the world, making it one of the largest human service organizations on the planet. If you would like to participate in this support, please indicate your tax-deductible contribution on the enclosed invoice. Campers, staff, and guests have the opportunity to contribute through offerings during Sunday chapel services as well.

Camp Treats:

Occasional special events are celebrated with treats such as candy, soda and snacks. These all camp events are fun and part of the tradition at Camp Manito-wish. If you wish to donate \$2 - \$5 dollars to the Camp Treat Fund, please do so on the enclosed invoice.

Camp-o-grams:

We print and distribute several thousand Camp-o-grams every summer. There is no charge for this service. Contributions to help offset this cost are greatly appreciated and can be indicated on the enclosed invoice.

UNITED STATES DEPARTMENT OF AGRICULTURE

In accordance with Federal law and US Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex age, or disability. (Not all prohibited bases apply to all programs.) To file a complaint of discrimination; write to the address below or call (202) 720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.

USDA, Director, Office of Civil Rights
Room 326-W, Whitten Building
1400 Independence Ave. SW
Washington, D.C. 20250-9410

Driving Directions:

We are 4 hours North of Madison off I-39 / U.S Highway 51. Proceed North of Minocqua/Woodruff, WI, on U.S. Highway 51 to County M, turn right, (if traveling from the North turn left) and take M into the town of Boulder Junction. From town, follow West County K (left) to the main entrance of Camp. We are about one mile beyond Boulder Junction on County K. Look for the orange canoe.

We suggest making reservations early if you are going to stay in the area. You may contact the Boulder Junction Chamber of Commerce at 1-800-GO-Musky (466-8759) or www.boulderjct.org for lodging information.

Bus Service:

The Transportation Schedule with fees & registration is enclosed.

- Complete the enclosed transportation registration form and return it with payment at least **4 weeks prior** to the departure date
- Camp Manito-wish staff chaperone all buses/vans.
- It is not necessary to pack a lunch for the bus.
- Make sure that all information on the transportation form is accurate and complete.
- A bus list will be sent out prior to each session.

A 48-hour cancellation notice is required to avoid forfeiture of transportation fees.

Each fee is for a one-way fare.

Shaded box indicates probable use of a bus.

All buses are chartered. Camp vans may be used instead of buses per enrollment.

DEPARTING TO CAMP

	time/date	6/18	6/22	6/27	6/30	7/03	7/19	7/24	8/03
Green Bay	11:30 AM								
Madison	10:45 AM								
Manitowoc	10:30 AM								
Milwaukee	9:00 AM								
Northbrook	7:00 AM								
Stevens Point	12:30 PM								
Wausau	1:15 PM								
Rhineland Airport									
Central Wisconsin Airport									

Fees are listed on Transportation Schedule mailed with packet.

RETURNING FROM CAMP

	time/date	7/01	7/09	7/16	7/25	8/01	8/12	8/16
Green Bay	11:30 AM							
Madison	12:30 PM							
Manitowoc	12:00 PM							
Milwaukee	2:00 PM							
Northbrook	3:45 PM							
Stevens Point	10:45 AM							
Wausau	10:00 AM							
Rhineland Airport								
Central Wisconsin Airport								

Fees are listed on Transportation Schedule mailed with packet.

Air Arrival:

- Book reservations into either the Rhineland, WI (**RHI**) (50 mi. from Camp) or Central Wisconsin Airport (**CWA**) in Mosinee, WI (100 mi. from Camp).
- It is important that Camp is aware of all air travel 4 weeks prior to the session.
- Confirm pick-up arrangements on the transportation reservation form.
- Flights must be scheduled to arrive between **9:00 am and 3:00 pm on opening days.**
- Flights must be scheduled to depart between **9:00 am and 2:00 pm on closing days.**

Flights scheduled outside of these hours require additional trips to the airport and are subject to a \$100.00 fee.