

**COMPLETE AND RETURN TO:**

Camp Manito-wish YMCA  
P.O. Box 246  
Boulder Junction, WI 54512  
Phone: (715) 385-2312  
Fax: (715) 385-2461  
E-mail: staff@manito-wish.org



Reference Form

Applicant's Name \_\_\_\_\_

In the Camp Manito-wish YMCA's efforts to attract the highest quality staff, I have been advised that as a part of the application process for employment with the YMCA, an extensive inquiry will be made concerning my prior employment, activities, character, and health, and I fully consent to and authorize all such inquiries.

Signature \_\_\_\_\_ Date \_\_\_\_\_

The above named person is applying for employment at Camp Manito-wish YMCA. We are a residence camp, with a desire to engage only those people with proven leadership abilities, emotional maturity, sound character, and positive attitudes.

Circle the rating that best describes the applicant's abilities in each area. Please use the space provided for any comments to support your rating. Your honest evaluation of the individual will not only be helpful for the candidate, but it will help ensure that the children in their care will have a positive experience. Please complete both sides of this form.

	SUPERIOR		AVERAGE		POOR	No Opportunity to Observe
1. Initiative	1	2	3	4	5	N/O
<i>Comments</i>	_____					
2. Enthusiasm	1	2	3	4	5	N/O
<i>Comments</i>	_____					
3. Responsibility	1	2	3	4	5	N/O
<i>Comments</i>	_____					
4. Communication Skills	1	2	3	4	5	N/O
<i>Comments</i>	_____					
5. Physical Stamina	1	2	3	4	5	N/O
<i>Comments</i>	_____					
6. Common Sense	1	2	3	4	5	N/O
<i>Comments</i>	_____					
7. Self Confidence	1	2	3	4	5	N/O
<i>Comments</i>	_____					

8. Leadership Ability            1                    2                    3                    4                    5                    N/O

*Comments*

---

---

9. Friendly, Personable        1                    2                    3                    4                    5                    N/O

*Comments*

---

---

10. Adjusts well to  
new situations                1                    2                    3                    4                    5                    N/O

*Comments*

---

---

11. Willingness to go  
beyond what is  
expected                      1                    2                    3                    4                    5                    N/O

*Comments*

---

---

How long have you known the applicant and in what capacity?

If this applicant had worked for you, would you rehire applicant?

What is applicant's ability to problem solve?

How does this person work with children?

As a parent, would you place your child in this person's care in a camp setting?

Additional Comments:

Your Name (please print) \_\_\_\_\_ Date \_\_\_\_\_

Your Signature \_\_\_\_\_

Place of Employment \_\_\_\_\_ Occupation \_\_\_\_\_

Home Phone (     ) \_\_\_\_\_ Work Phone (     ) \_\_\_\_\_